

# IQUOTE QUICK GUIDE

## Accessing iQuote

iQuote can be accessed through [nbsbrokerage.com](http://nbsbrokerage.com) by clicking 'iQuote' at the top of the page, then clicking the 'Log In to iQuote' link to automatically load your iQuote home page.

## Alternative Access

Occasionally, the 'Log In to iQuote' link will not automatically log you in to iQuote. If this occurs, you may need to reset your iQuote password using the instructions below.

1. Go to [nationwide.insurezone.com](http://nationwide.insurezone.com) in one of the following browsers: Internet Explorer 10 or above, Chrome or Firefox.
2. **Enter your Account ID:** Most likely will be the principal agent's nine (9) digit producer number
3. **Enter your User ID:** This will be your Nationwide email address (exclusive agents) or the email/username you provided us (independent agents)
4. Use the ***Forgot Password*** link to reset your iQuote password

If you are still unable to log in, please contact NBS Agency Support Services by calling 800-444-1744 option 4, or by email at [iiiagsvc@nationwide.com](mailto:iiiagsvc@nationwide.com).

## Viewing Quotes

To access a quote, click on the name of the insured, then click on the carrier quote you would like to view.

This will open a window with a button to view the proposal. Click on 'Assumptions and Coverages' to view the questions and answers the system assumed while quoting. If these are not correct, please contact your assigned underwriter. If these are correct, click 'View Proposal' to open the proposal.

Below your iQuote dashboard, there is a link to view the legend of dashboard codes. Please see the following pages for an explanation of each code you'll find in the dashboard legend on iQuote.

# iQuote Dashboard Code Descriptions

Code	Description
Bound	This account has been bound. Not all carriers release hard copy binders, so there may be a system generated binder attached. A confirmation will be emailed to you.
Bind Request	We have received your bind request on the selected proposal. It will be processed by your NBS underwriter.
Quote	A quote has been returned or uploaded. Please review the quote carefully to ensure all information is correct, including customer information and business classification.
Quote Hold	A carrier underwriter needs to review the electronically generated quote before releasing a bindable quote. May result in a bindable quote, price change or a declination pending carrier underwriter review. Contact the NBS underwriter assigned to this account if the insured would like to proceed.
Excluded	This carrier does not write this risk or class of business in this zip code.
Not Submitted	You elected not to send the application to this carrier for a quote.
Manual	An NBS team member will submit this to the carrier manually and will upload a quote or declination when complete. If you are interested in pursuing a quote with this carrier, please reach out to an NBS team member. Quick Quote submissions must be converted to a Full Quote in order to receive a quote.
Underwriting Hold	The submission has been sent to this carrier and their underwriter needs to review the application before releasing a bindable quote. May result in a bindable quote or a declination pending carrier underwriter review.
Declined	This carrier has declined due to specific risk characteristics. If the reason appears to be an error or if you have information that may affect the declination please reach out to the NBS underwriter assigned to this account.
Closed Duplicate	This submission has been closed as a duplicate. Reasons for this include prior submission of the risk or the line of business requested is being quoted as part of a package.
Error	A technical error occurred when the system was attempting to quote electronically. This is not a user error.
Profile Error	A technical error occurred when the system was attempting to quote electronically due to an error with the agency's loaded carrier profile. Typically the user name or password needs updated on that specific carrier's profile.
See BOP	This line of business is being quoted as part of the BOP.

